

JOB DESCRIPTION

Job Title	Associate Director, Strategic Priorities		
Reports to	Executive Director, Strategy & Planning		
Department	Dean's Office		
Job Family	Professional Services – Senior Leadership	Level	5

About the School

At London Business School, we strive to have a profound impact on the way the world does business and the way business impacts the world. Our departments work hard to ensure that we are continually delivering a world-class service, academic excellence and that our course offering maintains our place as a leading business school.

With thought-leading faculty and dynamic learning solutions, we empower both businesses and individuals by offering a transformational learning experience that will broaden their professional knowledge and global mindset. As well as offering postgraduate courses for the business leaders of the future, we run open and customised executive courses for professionals and corporate clients that help leaders identify the future focus and strategic direction of their businesses.

With London in our hearts, we draw from its status as a financial, entrepreneurial, and cultural hub to attract a diverse range of students and faculty, creating an abundance of opportunities to network with industry experts and alumni worldwide.

About the Department

The Strategy & Planning (S&P) department enable delivery of our strategic ambitions by strengthening how strategy is defined, prioritized, supported, and coordinated across the School. It provides a clear, cohesive institutional direction that help reduce conflicting pressures on colleagues, and supports long-term success, underpinned by ensuring the Dean and Management Board have a shared, forward-looking view of priorities, risks, and progress at Dean and Management Board level.

About the role

The Head of Strategic Priorities plays a central role in translating the School's strategic ambition into a small number of clearly defined, well-sequenced priorities.

The role carries direct, School-wide impact and accountability for a strategic function that shapes London Business School's institutional priorities, programmes, and projects, many of which are highly visible and carry significant reputational implications for the School. The postholder operates at the centre of the School's strategic agenda, ensuring that the most critical institutional priorities are clearly defined, effectively governed, and delivered with coherence across the organisation.

Working in close partnership with the Executive Director, Strategy & Planning, this role acts as the integrator and orchestrator of the School's most significant strategic initiatives. The role ensures that once strategic choices are made, priorities are clearly framed, governance is effective, interdependencies are managed, and progress is visible at the School level.

The role acts as a senior adviser and recognised authority on strategic priority delivery, working closely with the senior leadership to translate strategy into sustainable, long-term solutions. Through structured coordination, strategic oversight, and evidence-based decision support, the role ensures that initiatives deliver outcomes that strengthen the School's performance over the medium to long term.

Key Areas of Accountability

1. School-Level Strategic Priorities

- Lead the definition, structuring and framing of the School's most critical strategic priorities.
- Translate strategic intent into a small number of clearly articulated School-level priorities with defined outcomes and success measures.
- Ensure priorities are institutionally owned, rather than department-led, and aligned to the agreed strategic framework.
- Mobilise School-wide initiatives that translate strategic ambition into coordinated institutional action.

2. Strategic Initiative Governance & Oversight

- Establish and run effective governance for major School-level strategic initiatives including initiatives with significant institutional visibility and reputational implications.
- Ensure initiatives have clear scope, objectives, sequencing, and decision rights.
- Track progress, risks, and dependencies, escalating issues early where delivery is threatened.
- Maintain clarity between strategic coordination and operational delivery ownership.

3. Cross-School Coordination & Integration

- Act as the central coordination point for cross-School strategic initiatives involving multiple departments and PSLT functions.
- Identify and manage interdependencies across school departments.

- Support resolution of prioritisation conflicts through evidence-based analysis and structured dialogue.
- Mobilise collaboration across the School to enable delivery of complex strategic programmes with long-term institutional impact.

4. Decision Support & Executive Engagement

- Prepare high-quality materials for the Dean, Executive Committee and Management Board relating to strategic priorities.
- Provide clear, concise updates on progress, risks, and sequencing implications.
- Support senior leaders in understanding trade-offs, capacity constraints, and timing considerations.
- Provide strategic advice and insight to senior leadership on the delivery and implications of major School priorities.
- Provide strategic oversight of the School's rankings strategy and institutional submissions, ensuring effective governance, cross-School data coordination and engagement with external ranking bodies, while guiding analysis and insights that inform leadership decision-making and continuous improvement.

5. Strategic Planning & Continuous Adjustment

- Work closely with the Associate Director, Strategic Planning to ensure priorities are embedded in the School-wide plan and roadmap.
- Support dynamic adjustment of priorities where evidence, performance, or external conditions require recalibration.
- Ensure that strategy remains a living, responsive framework rather than a static plan.
- Translate strategic direction into sustainable institutional solutions that support long-term School performance.

6. Additional Strategic Projects & Institutional Priorities

- Undertake additional strategic projects, analysis, or coordination activities as required in line with evolving School priorities.
- Provide flexible support to the Executive Director, Strategy & Planning and senior leadership on emerging institutional issues.
- Contribute to cross-School initiatives that fall outside defined priority areas but require central strategic input or oversight.
- Adapt focus and capacity in response to changing strategic, organisational, or external conditions

Success Indicators

- A clearly articulated and well-understood set of School-level strategic priorities.
- Improved coordination and reduced friction across major cross-School initiatives.
- Strong leadership confidence in the visibility, governance and pacing of strategic priorities.
- Early identification and mitigation of delivery risks and capacity constraints.
- Effective delivery of high-visibility strategic initiatives with measurable impact on the School's mid- to long-term performance.

Skills and Experience

Essential

- Senior strategy leadership experience
- Enterprise and portfolio governance- designing governance structure and managing cross functional initiatives
- Cross organizational leadership
- Executive level communication
- Strategic planning & dynamic adjustment

Desirable

- Experience in higher education, professional services, or similarly complex environments.
- Exposure to portfolio management, PMO, or strategic programme leadership.

Personal Attributes

- Structured, disciplined thinker with strong synthesis skills.
- Calm, credible and confident in senior-level environments.
- Collaborative, outcome-focused and institutionally minded.
- Comfortable operating in ambiguity and evolving contexts
- Data-informed decision support
- Structured problem solving
- Systems thinking

Budgets	TBC
Date Updated	24 February 2026