

JOB DESCRIPTION

Job Title	Senior Manager Strategic Projects and Rankings Strategy		
Reports to	Executive Director, Strategy and Planning		
Department	Strategy and Planning, Deans Office		
Job Family		Level	4

About the School

At London Business School, we strive to have a profound impact on the way the world does business and the way business impacts the world. Our departments work hard to ensure that we are continually delivering a world-class service, academic excellence and that our course offering maintains our place as a leading business school.

With thought-leading faculty and dynamic learning solutions, we empower both businesses and individuals by offering a transformational learning experience that will broaden their professional knowledge and global mindset. As well as offering postgraduate courses for the business leaders of the future, we run open and customised executive courses for professionals and corporate clients that help leaders identify the future focus and strategic direction of their businesses.

We draw from London's status as a financial, entrepreneurial and cultural hub to attract a diverse range of students and faculty, creating an abundance of opportunities to network with industry experts and alumni worldwide.

About the Department: Strategy and Planning

The strategy and planning department enable delivery of our strategic ambitions by strengthening how strategy is defined, prioritised, supported, and coordinated across the School. It will provide a clear, cohesive institutional direction that reduces, help reduce conflicting pressures on colleagues, and supports long-term success, underpinned by ensuring the Dean and Management Board have a shared, forward-looking view of priorities, risks, and progress at Dean and Management Board level.

Job Purpose

The Senior Manager Strategic Projects plays a central, School-level role in shaping, coordinating and delivering London Business School's rankings and awards strategy, ensuring alignment with the School's strategic priorities and long-term ambitions, and supporting project management of the schools strategic projects. Operating within the Strategy & Planning (S&P) unit, the role owns the institutional approach to rankings, providing strategic oversight, high-quality data analyses, and insight to senior leadership. The post-holder ensures that awards and rankings activity is not treated as a compliance exercise, but as a strategic asset that informs institutional decision-making, supports reputation and competitiveness, and reinforces the School's "where to play" and "how to win" choices. The role works closely with the Head of Strategic Priorities, Executive Director S&P, Degree Education (DE), Executive Education (EE), Faculty, Professional Services Leadership Team (PSLT) and Shared Services (BOS) to embed continuous improvement aligned to School-level strategy.

This includes:

Strategic Projects

- Support strategic projects, including supporting the Head of Strategic Priorities on key initiatives
- Conducting analysis, benchmarking and scenario evaluation to inform decision making
- Prepare executive briefings, presentations, and decision papers for senior leadership.
- Coordinate cross-functional stakeholders to drive progress on strategic initiatives.
- Track project milestones, risks, and dependencies to ensure timely delivery of strategic priorities.
- Synthesize complex data into clear insights and recommendations for leadership.
- Monitor industry trends, competitors, and regulatory developments to inform strategic planning.

Rankings and awards

Rankings school-wide strategy including informing participation decision etc.

- Identify data synergies on cross school data points across DE and EE (e.g., faculty diversity)
- Analysing submissions against previous years and peer institutions, complementary analyses will be done by the departments and in collaboration with them (EE, DE)
- Deriving insights and identifying continuous improvement opportunities
- Will work jointly with heads of departments in communicating conclusions and reporting to leadership
- Have full visibility on Playbook, Auditable data, on a school wide basis
- Own School Masterplan and Time Table
- Build and maintain relationship with the ranking teams at external ranking organisations, participating in seminars, round tables and conferences
- Manage relationships and alignment with leading schools round tables (G9)
- Liaise with the internal PR team to ensure a holistic approach to messaging and relationship management.
- Explore higher education awards and new rankings to compliment and risk manage existing Rankings

Key Areas of accountability and Key Performance Indicators (KPIs)

Key areas of accountability:

Strategy & Planning

- Develop the School-wide rankings strategy, ensuring alignment with the LBS strategic framework and five-year plan.
- Advise leadership on rankings performance, trends, risks and strategic opportunities.
- Ensure awards and rankings insights inform School-level strategic planning, investment decisions and capability sequencing.

Rankings and Awards support

- Rankings corporate strategy including informing participation decision etc.
- Identify data synergies on cross school data points across DE and EE (e.g., faculty diversity)
- Analysing submissions against previous years and peer institutions
- Deriving insights and identifying continuous improvement opportunities
- Will work jointly with heads of departments in communicating conclusions and reporting to leadership
- Have full visibility on Playbook, Auditable data, on a school wide basis
- School Masterplan and Time Table
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Strategic Projects

- Supporting the Head of Strategic Priorities on key initiatives
- Conducting analysis, benchmarking and scenario evaluation to inform decision making
- Prepare executive briefings, presentations, and decision papers for senior leadership.
- Coordinate cross-functional stakeholders to drive progress on strategic initiatives.
- Track project milestones, risks, and dependencies to ensure timely delivery of strategic priorities.
- Synthesize complex data into clear insights and recommendations for leadership.
- Monitor industry trends, competitors, and regulatory developments to inform strategic planning.

Insight, Analysis & Continuous Improvement

- Analyse outcomes to identify performance drivers, gaps and improvement opportunities at an institutional level.
- Produce clear, senior-level insight and reporting on performance, benchmarking LBS against peers and competitors.
- Work with S&P colleagues to ensure insights are embedded into strategic reviews, planning cycles and performance monitoring.

Collaboration & Stakeholder Engagement

- Work in close partnership with Head of Strategic Priorities, Executive Director S&P, Degree Education (DE), Executive Education (EE), Faculty, Professional Services Leadership Team (PSLT) and Shared Services (BOS) to embed continuous improvement aligned to School-level strategy.

- Represent the School in relevant internal governance forums, data groups and committees.
- Build strong, trusted relationships across the School to enable timely delivery and sustained engagement.

Project & Resource Management

- Plan and manage complex, multi-stakeholder projects, ensuring delivery to time, quality and agreed standards.

KPIs:

- Deliver high-quality specialist service, rigorous research, and accurate, data-driven analysis to inform School strategy and decision-making.
- Provide trusted School-wide metrics, dashboards, and benchmarking that improve data quality, consistency, audit-readiness, and reduce duplication.
- Lead and manage projects effectively — ensuring delivery on time, on budget, and to agreed standards, including third-party oversight.
- Ensure regulatory compliance, risk mitigation, and strong governance.
- Strengthen stakeholder relationships, communication, documentation, data literacy, and continuous process improvement.
- Successful support of School-level planning cycles, reviews or strategic initiatives through timely and relevant analysis.
- Demonstrable improvement in stakeholder data literacy and self-service reporting capability over time.
- Effective identification, escalation and mitigation of data-related risks impacting strategic delivery.
- Foster positive, collaborative teamwork through clear communication, strong stakeholder relationships, knowledge sharing, and continuous improvement.

Knowledge/Qualifications/Skills/Experience required

- Bachelor's degree or equivalent experience
- Excellent Project Management skills
- Experience with Microsoft Excel
- Excellent communication skills with the ability to engage a variety of audiences.
- Excellent analytical and problem solving skills.
- Ability to manage multiple internal and external stakeholders
- Ability to prioritise and focus on material issues.
- Experience of leading projects.
- Experience with survey software desirable.
- Excellent organisational skills and meticulous attention to detail.
- Strong planning and road-mapping skills, including translating strategic objectives into executable technical and delivery plans.
- Experience working in a higher education or similarly complex, regulated organisational environment.
- Experience supporting senior leadership decision-making through data, insight and scenario analysis.
- Ability to work with ambiguous or incomplete data and develop pragmatic, defensible analytical solutions.
- Experience defining data standards, metrics and governance frameworks across multiple teams or systems.
- Understanding of data privacy, security and regulatory requirements (e.g. GDPR) and their application in analytics work.
- Experience contributing to or supporting institution-wide planning, performance monitoring or transformation initiatives.

Staff	
Budgets	None
Date Updated	10/03/2026