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| **Job Title** | **Data Lead – Aware to Admit** |
| **Reports to** | **TBC (Product Owner / --- Dir Strategy Architecture, Central Data Team)** |
| **Department** | **Technology**  |
| **Job Family** | **Business Services**  | **Level** |  |

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| **About the School** |
| At London Business School, we strive to have a profound impact on the way the world does business and the way business impacts the world. Our departments work hard to ensure that we are continually delivering a world-class service, academic excellence and that our course offering maintains our place as a leading business school. With thought-leading faculty and dynamic learning solutions, we empower both businesses and individuals by offering a transformational learning experience that will broaden their professional knowledge and global mindset. As well as offering postgraduate courses for the business leaders of the future, we run open and customised executive courses for professionals and corporate clients that help leaders identify the future focus and strategic direction of their businesses. With London in our hearts, we draw from its status as a financial, entrepreneurial and cultural hub to attract a diverse range of students and faculty, creating an abundance of opportunities to network with industry experts and alumni worldwide.  |

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| **About the Department** |
| The LBS Technology department is responsible for delivering and supporting all digital technology solutions required for the effective running of London Business School. This includes specialist capabilities in Data Management, Enterprise Architecture, Project Delivery, and Business Change.The Aware to Admit Programme is a cross-functional initiative aimed at transforming the customer journey from initial awareness through to admission. Data plays a critical role in enabling this transformation, ensuring that business and solution goals are met through robust, well-governed, and high-quality data. |

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| **Job Purpose** |
| This role is the LBS leads for data workstream within the Aware to Admit programme, working closely with internal stakeholders and external consultants including Data Architects, Solution Architects Data Analyst and Business and Data Subject Matter Experts. The Data Lead with support the definition and delivery of data requirements, models, and standards that underpin the programme’s success.The role will co-develop business data glossaries and definitions, support logical and physical data design, and ensure data quality and migration efforts are aligned with programme goals. It will also support the design, implementation, and testing of reporting and analytics solutions, and act as a key liaison with the Central Data team to align programme activities with LBS’s Strategic Data Governance and Data & AI Strategy. |

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| **Key Areas of accountability and Key Performance Indicators (KPIs)** |
| **Key areas of accountability:****Data Requirements & Modelling*** Establish and document data requirements to meet business and solution goals.
* Co-develop business data glossaries and definitions in collaboration with stakeholders.
* Alongside strategic delivery partner lead the creation of logical and physical data models for both business and solution contexts.

**Reporting & Analytics*** Define reporting and analytics requirements for the programme.
* Support the design, implementation, and testing of reporting and analytics solutions.
* Ensure alignment with enterprise data architecture and analytics platforms.

**Data Quality & Standards*** Define and implement data quality standards and metrics.
* Collaborate with business and technical teams to embed data quality into solution design and delivery.

**Data Migration & Testing*** Support data migration planning and execution, ensuring alignment with programme timelines.
* Support the definition of and oversee data testing strategies to validate completeness, accuracy, and integrity.

**Strategic Data Governance Alignment*** Align LBS Strategic Data Governance activity with the programme, embedding governance practices throughout.
* Collaborate with the Central Data team to establish governance frameworks and ensure compliance.
* Support Data Privacy and champion Privacy by Design principles throughout solution design, implementation, and testing.
* Act as the point of connection between the Aware to Admit programme and the Central Data Team and LBS Enterprise Data Platform, identifying integration requirements and ensuring strategic alignment with the LBS Data & AI Strategy.

**Stakeholder Collaboration*** Work closely with external consultants (e.g. Data Architects, Solution Architects) and internal teams to ensure alignment and integration.
* Act as a bridge between technical and non-technical stakeholders, translating business needs into actionable data deliverables.

**KPIs*** Timely delivery of data models, definitions, and requirements aligned with programme milestones.
* Successful execution of data migration, testing, and reporting activities.
* Positive stakeholder feedback on data clarity, quality, and usability.
* Compliance with data governance and quality standards.
* Effective collaboration across internal and external teams.
* Alignment of programme data activities with LBS Strategic Data Governance and Data & AI Strategy.
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| **Knowledge/Qualifications/Skills/Experience required**  |
| * Proven experience in data analysis, modelling, and governance within complex programme environments.
* Strong understanding of data architecture principles and solution design.
* Experience in defining business glossaries, data definitions, and quality standards.
* Familiarity with reporting and analytics platforms and methodologies.
* Experience in data migration planning and testing.
* Excellent stakeholder engagement and communication skills.
* Ability to work collaboratively in cross-functional teams.
* Experience in higher education or similarly complex stakeholder environments is advantageous.
* Knowledge of data protection and compliance frameworks.
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| **Resources including team management**  |
| This role does not initially have direct reports but will work closely with internal teams and external consultants. As the programme scales, future line management or vendor oversight responsibilities may be required. |

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| **Staff** | **N/A** |
| **Budgets** | **N/A** |
| **Date Updated** | **August 2025** |